

AMENDED 2005

FORM - A

Application for Registration of a Contractor/Upgradation to a Higher Class

The applicants desire to enroll themselves as contractors and also for the purpose of upgradations to higher class should furnish necessary information in the enclosed proforma.

1. Name of the Applicant, qualification, if any
2. Permanent Address -
(Should include telephone No. Fax No. and E-mail (ID))
3. The class in which registration is now prayed for
4. The class in which already registered and when ?
5. In case of registered Contractor, the list of works done by him indicating the details of each work should be furnished with a certificate of the Engineer-in-Charge under whom he worked. The contractor has to furnish the list of works done by him during the last three years in the enclosed format.
6. Whether agreement for any work was rescind by the concerned Authority (during last 5 years) ? If so, reasons in detail.
7. Whether any work was abandoned by the contractor (during last 5 years) ? If so, reasons in detail.
8. A copy of the Treasury Challan in which the prescribed fee has been deposited in the Treasury has been attached. (Yes/No)
9. List of tools, plants, machinery and vehicles which the firm owns.
10. The names and qualifications of the partners of the applicant. In case of partnership firm, the copy of the partnership deed to be furnished.
11. Whether the applicant has tendered for any work/works under any Engineering Deptt./Organisation of the State Govt. during the last three years.
12. Technical and financial standing for the category concerned as required under rule 6.
13. Whether the applicant has registered himself as a contractor under any other name.
14. Whether three copies of passport size photograph of the applicant duly attested have been enclosed. (Yes/No)

Date :

Signature of the Applicant

(Subtd. Works Deptt. No. 15443/W., Dt. 01.08.2005)

FORM - B**Certificate of Registration**

(Vide Rule 6 of the P.W.D. Contractors Registration Rules, 1967)

Office of the

Order No

Date

..... is hereby registered as Class contractor according to the revised classification prescribed under Rule 3 of the P.W.D. Contractors Registration Rules, 1967.

*2. He has deposited the fixed security, as prescribed under Rule 13 of the said rules with the He is, therefore, entitled to tender and take up works without depositing earnest money or initial security deposit.

He has not deposited the fixed security as prescribed under the rules. He is to deposit earnest money and initial security deposit while tendering or taking up works as laid down under the rules. He will, however, be exempted and an intimation to that effect will be given if he makes such fixed deposit.

3. Attested Photo of Sri is affixed.

4. Specimen Signature is attested Registering Authority.

*(Strike out whichever is not applicable)

Chief Engineer/
Superintending Engineer/
Executive Engineer

(Inserted by works Deptt. No. 15292, Dt. 13.5.1983)

FORM - C**Application of Contractor for
Renewal of registration, in P.W.D.**

(To be applied one month before the date of expiry of the registration)

1. Name of the Contractor
2. Class in which registered and the authority
3. Date of registration
4. Date of application for renewal
5. Amount of fees paid with Treasury Challan as prescribed under Rule 8.
6. If the applicant has validly tendered for any work during the period.
7. If the contractor has obtained work order during the period in respect of his class as per Rule 14.

8. If the Contractor has executed any work during the period in respect of his class as noted under Rule 14.
9. Attested true copies of up-to-date Income Tax and Sales Tax Clearance Certificate of appropriate authority to be attached and the original certificate to be Produced to the Registering Authority at the time of renewal. (Inserted by works Deptt. No. 15292, Dt. 13.5.1983)
- Signature of applicant

FORM D

Register of applications received for Registration Promotion as Contractors

Sl. No.	Name of the applicant with address	Date of receipt of the application	Purpose of the application	Fees paid	Order passed	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

FORM E

Register of Certificates of Registration issued under Rule - 13

Sl. No	Name of the contractors with address	Registration certificate No. and date	Class in which registered	Period for which registration certificate issued (from to)	Date of cancellation	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

FORM F

Register of applications for
Renewal of Registration of Contractors

Sl. No.	Name of applicant with address	Date of receipt of application	Amount of fees paid	Cash paid	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

FORM G

Performance Report of Contractor

Sl. No.	Name of the work for which tender paper allowed to be purchased	Cost of work	Date of purchase of tender document	Signature of E.E. or his representative	Date of receipt of tender	Value of work	Value of work	if any work is initiated	Remarks
1	2	3	4	5	6	7	8	9	10

(Inserted by F.D.A./O.R.No. 84, Dt. 16/2/2000 w.e.f. 1/4/2000)

[Format for list of Works done during last three years]

Sl. No.	Department/ Organisation	Name of work	Estimated cost	Agreement amount (Rupees in lakhs)	Agreement No.	Schedule date of commencement as per agreement
1	2	3	4	5	6	7

Actual date of commencement	Scheduled date of completion as per agreement	Actual date of completion	Whether the work is completed in time	Cause of delay if any	Litigation if any	Remarks Comments of Engineer-in-Charge with sign
8	9	10	11	12	13	14

Counter signature of the Employer (s) _____ Signature of the Contractor _____
 (Inserted by Works Deptt. Memo No. 15443/W Codes, Dt. 1.8.2005)

[In Tender Call Notice (N.I.T.) Contractors shall be asked to furnish report in the following proforma duly certified by the Executive Engineers under whom he has executed works in order to their past performance.

Performance Record of Contractors

1. Name of the Contractor :
2. Registration No. and Date :
3. Class of Contractor :
4. Licence Authority :
4. Licence valid upto :
5. Details of work executed :

Sl. No.	Jobs under execution	Agreement amount	Date of commencement	Stipulated date of completion	Whether work is progressing as per programme	Reasons for delay if any
1	2	3	4	5	6	7

7. Whether the contractor has requisite machineries and personal deployed (details of machinery and personal deployed)
8. Whether the quantity of construction is satisfactory.
9. Whether he has capability to make good the loss time :
10. Whether the Contractor has abandoned any work in the past three years, if yes, the details thereof :
11. Whether the contractor has entered in to any litigation in the past if yes, the details thereof :
12. Name of the Certifying Officer with official seal.

Signature of Contractor _____

(Inserted by Works Deptt. Memo No. 15443/W Codes, Dt. 1.8.2005)